

Charity Registration No. 1159764

LIGHT PROJECT PETERBOROUGH

**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

LIGHT PROJECT PETERBOROUGH

CHARITY INFORMATION

Registered Address

The Garden House
Gravel Walk
Minster Precincts
Peterborough
PE1 1YU

Trustees

S Brown
S Bucknell
M Green
M Jackson
P Logan
E Standbrook
C Walford

Bankers

CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Independent Examiner

Robert Anderson BSC (Hons), FCA, CTA
Streets Chartered Accountants
Enterprise House
38 Tyndall Court
Commerce Road
Lynchwood
Peterborough
PE2 6LR

LIGHT PROJECT PETERBOROUGH

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

The Trustees present their report and financial statements of Light Project Peterborough for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Charitable object

The purpose of the charity is the relief and prevention of poverty and the promotion and preservation of good health by way of providing funds, goods and services to vulnerable individuals, specifically but not exclusively to the homeless or socially isolated, including the provision and facilitation of accommodation, information, advice and guidance, as well as quality support, also via churches to be determined by the charity.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

The vision of Light Project Peterborough (LPP) is 'Enabling and equipping the church and community to heal the brokenhearted, set free the oppressed and bring good news to the poor.' To this end LPP serves the community through several different exciting projects and activities.

This year offered increased challenges with the first cases of Covid-19 being seen in the United Kingdom in January 2020. As with all charities across Peterborough this effected the way we did things but also gave opportunities to help people in the city in more and different ways.

The Garden House

Set at the heart of Peterborough city centre The Garden House multi agency daytime service for people sleeping rough continued to offer a service during the pandemic. Being the first point of call to help people move off the streets of Peterborough the Garden House continued to offer love and hope to ensure that everyone was able to have access to and navigate the support systems in these times of increased uncertainty and need. The Garden House continued to be a sanctuary for those on the edges of society.

Most of our partners who we offer working space to moved to working from home and the core team at LPP navigated their way through the complexities of operating local services in a global pandemic. The service moved from 6 days to 5 days per week to help staff deal with the increased pressures and rather than being an open access project numbers were reduced to no more than 6 'guests' on site at a time.

The rough sleeping community of Peterborough responded well to the new safety measures with everyone handwashing and the wearing of face masks. Where people were symptomatic the established working relationships with the Local Authority and NHS colleagues ensured that diligent measures were put in place for appropriate housing and health support. Not only were we keeping some of the most vulnerable linked into support services, but the team were also playing their part in keeping the wider community safe.

LIGHT PROJECT PETERBOROUGH

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

However, the reduction of numbers on site increased pressures with the managing of people coming to see us for support. Increased tension was in place as people were asked to wait or come back in an hour and sometimes longer. The community feel of the house changed as the team had to turn the support around quicker to ensure everyone had access. Food poverty became a real increased issue both within the homeless and wider communities. As with other services soup kitchens were unable to operate and the Garden House team took on board the challenges of keeping the hungry fed. Over 100,000 meals were mobilised and organised during this period

With measures in place to protect the clinically extremely vulnerable many of the volunteers who had been the rock bed of the Garden House support teams had to shield. This increased pressures in many ways but a core team were able to safely continue the support given and over the period of 2020/21 2,274.5 volunteering hours were mobilised by the LPP team. 4,874 interventions of support were given with on average 119 different people coming through the doors for support every month.

In the first week of April 2021 many months of planning saw the Garden House move building. The current building had been sold by Peterborough Cathedral but this important working relationship and siting within the city centre was maintained with a move to another building within the precincts, Archdeaconry House. The team held up under great pressure and Garden House services only stopped for two days as a new home was established as the new base of operations for LPP.

Peterborough Winter Night Shelter

2019/20 was the Peterborough Winter Night Shelter's 5th full season of operation. The night shelter increased its planned length to 20 weeks in this winter season with 15 churches working together to open their doors to people sleeping on the streets. Church communities offered an evening meal, bed and breakfast and friendly and welcoming hosting, treating each and every 'guest' with real love and respect.

Unfortunately, due to the pandemic and subsequent guidance from government the night shelter had to close early on March 26th, 2020. However, 123 nights of support were given, 7,581 volunteer hours mobilised and 57 'guests' were supported with 49 achieving positive move on.

2020/21 was a real challenge for the PWNS 'family'. Due to government guidelines on Covid-19 the night shelter did not open over the winter period. The steering group continued to meet regularly with input from Housing Justice, Public Health England, The Ministry of Housing Communities and Local Government (MHCLG) and city council senior officers with church coordinators working alongside LPP leadership to consider the best response. This group has now become Peterborough Christians for Social Action with 48 representatives from the Christian community working together to harness the energy to promote social change for the good in Peterborough.

The Peterborough Winter Night Shelter may surface again and the energy and love from local churches and communities is something not to be lost. Government guidance once again is not promoting shared air spaced night shelters across the winter of 2021/22 but in turn new and creative ideas. Work with Homeless Link and Housing Justice is seeing a pilot activity in consideration to see small independent units of accommodation on church lands over this winter period.

'Everyone In'

27th March 2020 saw a move and significant increase of LPP resources into supporting the Covid-19 pandemic response to move all rough sleepers off the streets in Peterborough; the 'Everyone In' initiative.

LIGHT PROJECT PETERBOROUGH

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Upon request from the city council a 'Rest' centre was created at one of the local hotels, with LPP taking the lead on support. Due to the excellent relationships the LPP team have with people sleeping rough within a day 25 people had moved in, within 4 days 50 had moved in and within a week over 80 people who were on the streets were being supported with food, warmth, love and wrap around services from LPP staff and volunteers and partner organisations.

Daily management meetings with the city council, Public Health England and Cambridgeshire Constabulary enabled this piece of work to keep this vulnerable group safe from the pandemic, with only one Covid-19 outbreak during the whole period of support. 24 hour security supported these and other safety arrangements.

In total 410 days of support by the LPP team were put in place from 27th March 2020 to 11th May 2021. 339 people were supported to move off the streets with 177 of these successfully moving into accommodation.

Floating support

The 'Rest Centre' activity provided a platform to build on with many people and it was crucial that this significant investment of resources to get everybody off the streets should be built upon.

Working with the city council in August 2020 LPP launched the Peterborough Multi Agency Floating Support team with partner staff included from Cross Keys Homes and the Longhurst Group (Registered Social Landlords). The team was made up of 9 members of staff. 6 of these were mobilised through LPP; 8 as floating support workers and 1 as a project coordinator.

This team was predicted to support up to 100 people in their new homes, working hard to ensure they did not return to the streets. However, over the course of the project a total of 186 people were supported. At the end of this project (July 2021) 179 people were still in accommodation.

This work was supported by 'Digital Inclusion' where 20 wi-fi enabled tablets were sourced and utilised by the team to enable those most isolated were connected in a greater way to support staff, employment and other on line support opportunities.

Evaluation activities supported this important work for future learning both at LPP and with other partners in Peterborough. Just some of the feedback about the staff included:

'Listened to me – has been there when nobody else was.'

Gave me hope – she takes the time to come to see me and it puts a smile on my face.'

'Helped me get back on my feet after rough sleeping.'

'She has made me feel a lot more positive about what I felt at time were impossible situations.'

'I had not idea where to turn for help and he has helped enormously.'

'I'm not sure I would have got through the last four months without the support.'

Telephone support

To promote connection and to help people maintain their accommodation a volunteer telephone support team was mobilised. This created a seamless pathway in our services to help people move off the streets and to then being integrated into community support. 9 volunteers signed up to offer words of encouragement and a friendly listening ear over the telephone and 8 people were referred through other LPP projects and supported by this new team.

LIGHT PROJECT PETERBOROUGH

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

City Centre Chaplaincy

City Centre Chaplaincy is the longest running project of LPP and is now in its 12th year of operation. The project is run in partnership with Churches Together in Central Peterborough who provides an annual grant towards the cost of operation.

LPP chaplains are volunteers and are supported to reach out to people on the streets and to local businesses in gentle and creative ways. There are many people who are lonely, have mental health challenges and suffer daily. The city centre chaplains are in place to offer a listening ear, encouragement and support and where asked, to pray for those in need. Connections are strong with city centre pubs where often those in need of chaplaincy support can be found and many long term relationships have been formed.

Due to the Covid-19 pandemic a decision was made to stand the team down for the majority of the 2020/21 period. This was a real challenge for the passionate volunteers and in turn, those that they offer chaplaincy support to.

This time has allowed time for prayer for the chaplaincy work and the city. Learning workshops have been put in place with support with support from Cambridgeshire Workplace Chaplaincy and the lead chaplain in Lowestoft has helped with these reflections. A new team 'Street Chaplains' is being formed with an invigorated vision to not only offer chaplaincy support in the city centre but into other areas of the city as the pressures of Covid-19 lift.

The leadership of the Peterborough Chaplaincy Forum continues to be with LPP and this regular networking space which is open to all chaplains across Peterborough provides opportunities to develop good practice and encourage each other in this important work.

Across Peterborough

Across Peterborough is a website that showcases and promotes the amazing work undertaken by the church and other community organisations across the city. Across Peterborough provides information about events that help people, good news stories, job opportunities and church information and continues to increase its reach with a weekly mailout to subscribers. In 2020/21 the mailing list increased to over 350 users. A Facebook page supports the posting on the website and information on the mailouts.

The reach of Across Peterborough continues to gently grow, as it continues to build bridges between projects and people through the medium of the internet, ultimately to the end of helping those who need support to engage with community services and support.

Lockdown has caused challenges as many services and activities have ceased to be able to function as in previous times. However, as matters pick up and churches and organisations adapt to current times there is an expectation that Across Peterborough will again increase its impact on building bridges and sharing good news across the city.

In Summary

Another good year in maintaining and developing the charitable services of LPP. Excitingly for all the LPP team we were commended by the work through the pandemic with a visit from HRH the Duke of Cambridge. A great opportunity to be encouraged and pause and reflect on the good work we are doing to change people's lives.

LIGHT PROJECT PETERBOROUGH

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Partnerships within the city continue to grow and be strong ensuring that the charity is working with partners to fulfill its vision. Practical examples of these are:

- The Garden House is the base of operations for the policing project 'Operation Luscombe' which supports people in Peterborough to move away from begging. Subsequently, police calls about homelessness in the city have decreased by 37%, and in the city centre, fallen by 74%. The city centre 'Neighbourhood Policing Team' was recently awarded the counties 2021 Problem Solving Award from the Police and Crime Commissioner.
- A seat at and participation on the Safer Peterborough Partnership board.
- The securing of funding from NHS Charities Together to develop a homeless health hub. Locally this has developed stronger relationships with NHS leaders and will strengthen LPP's ability to help the poor and needy with greater health access.
- Work with Public Health England and the city council to deliver Lateral Flow Tests across the city to homeless community settings.
- The securing of 3 year funding from The National Lottery to cover a good portion of core costs. This has created a real opportunity to invest in the best staff team, create greater stability with systems of support and ensure the charity is focusing on fulfilling its vision for the poor in Peterborough.

However, with many positives in the mind, the principal risks facing Light Project Peterborough are:

- The Covid-19 impact: The impact of the pandemic has been to significantly reduce the amount of income from fundraising events on behalf of the charity, and donations from individuals and organisations. The trustees have therefore supported an external fundraising review with support, strategy and a new CRM system to understand in greater measure and connect in a more targeted and consistent manner with the donor base. A fundraising officer is now in post.
- Team growth and change: LPP is now a medium sized charity and has grown quickly. Keeping staff and volunteers on the growth journey is critical to ensuring the charity continues to deliver against its charitable objects and vision. Trustees meet regularly to strengthen governance arrangements and board unity and the charities resilience. Some staff have moved on and new staff are joining the LPP team. Regular team meetings, staff consultation, regular review of staff performance and a greater investment in training have all been increased.
- Uncertainty as to our base of operations: LPP has moved its base of operations and has a level of stability with a 3 year lease. However, the building is not built/designed for purpose and a permanent base of operations within Peterborough city centre is still being sought. Grant support has been gained to consider pre-planning work on a site within Peterborough Cathedral precincts and the project team have undertaken consultation with the city council and Historic England. There is still uncertainty as to whether this site will be suitable for a long term home.

LIGHT PROJECT PETERBOROUGH

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Financial review and reserves policy

The charity's income comes almost entirely from grants and donations. The majority of the expenditure relates to the direct delivery of the projects being run.

The trustees aim to maintain reserves sufficient to cover the general running costs and to allow the charity to continue with its existing projects as well as embarking on new ones.

The trustees updated the reserves policy during the year and aim to keep 6 months' rent in accordance with the break clause within the new property lease plus between 3 and 6 months' operating expenditure in unrestricted reserves. In addition the trustees have set aside a number of designated funds relating to specific projects.

The reserves policy equates to maintaining between £80,000 and £150,000 of available funds. The actual amount of available funds at the end of the year was £109,257 which falls within the range set by the policy.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The charity trustees are responsible for the general control and management of the charity. The trustees give their time freely and receive no remuneration or other financial benefits.

The existing trustees are responsible for the recruitment of new trustees and they have developed a comprehensive induction process.

The trustees who served during the year and up to the date of signature of the financial statements were:

J Armitage	(Resigned 21 October 2020)
I Black	(Resigned 30 April 2020)
S Brown	
S Bucknell	
M Green	
M Jackson	(Appointed 8 December 2020)
P Logan	(Appointed 8 December 2020)
E Standbrook	
C Walford	
M Woodd	(Resigned 31 January 2021)

Approved by the Trustees and signed on their behalf by:

C Walford
Trustee
13 January 2022

LIGHT PROJECT PETERBOROUGH

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF LIGHT PROJECT PETERBOROUGH

I report to the charity trustees on my examination of the accounts of Light Project Peterborough (the charity) for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners' report

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Robert Anderson BSC (Hons), FCA, CTA
Streets Chartered Accountants
Enterprise House
38 Tyndall Court
Commerce Road
Lynchwood
Peterborough
PE2 6LR

Date: 25 January 2022

LIGHT PROJECT PETERBOROUGH

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Income						
Donations and legacies	3	112,337	-	13,512	125,849	79,079
Income from charitable activities	4	10,000	-	473,881	483,881	122,017
Other income	5	743	-	-	743	462
Total incoming resources		123,080	-	487,393	610,473	201,558
Expenditure						
Expenditure on charitable activities	6	10,989	5,887	485,835	502,711	156,532
Total expenditure		10,989	5,887	485,835	502,711	156,532
Net income / (expenditure) and net movement in funds		112,091	(5,887)	1,558	107,762	45,026
Gross transfers between funds		(37,919)	49,942	(12,023)	-	-
Net movement in funds		74,172	44,055	(10,465)	107,762	45,026
Total funds brought forward		35,130	21,556	68,366	125,052	80,026
Total funds carried forward		109,302	65,611	57,901	232,814	125,052

The notes on pages 8 to 17 form part of these accounts.

LIGHT PROJECT PETERBOROUGH

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021

Prior financial year

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Income						
Donations and legacies	3	68,107	-	10,972	79,079	128,200
Income from charitable activities	4	8,000	-	114,017	122,017	-
Other income	5	462	-	-	462	100
Total incoming resources		76,569	-	124,989	201,558	128,300
Expenditure						
Expenditure on charitable activities	6	52,540	1,540	102,452	156,532	93,963
Total expenditure		52,540	1,540	102,452	156,532	93,963
Net income / (expenditure) and net movement in funds		24,029	(1,540)	22,537	45,026	34,337
Gross transfers between funds		(3,685)	23,096	(19,411)	-	-
Net movement in funds		20,344	21,556	3,126	45,026	34,337
Total funds brought forward		14,786	-	65,240	80,026	45,689
Total funds carried forward		35,130	21,556	68,366	125,052	80,026

LIGHT PROJECT PETERBOROUGH

BALANCE SHEET AS AT 31 MARCH 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	9	27,692	21,556
Current assets			
Debtors	10	140,599	44,655
Cash at bank and in hand		225,170	70,506
		<hr/>	<hr/>
		365,769	115,161
Creditors: amounts falling due within one year	11	(160,647)	(11,665)
		<hr/>	<hr/>
Net current assets		205,122	103,496
Total assets less current liabilities		<hr/>	<hr/>
		232,814	125,052
Funds			
Restricted	15	57,901	68,366
Designated	16	65,611	21,556
Unrestricted		109,302	35,130
		<hr/>	<hr/>
		232,814	125,052
		<hr/>	<hr/>

The accounts were approved by the Trustees on 13 January 2022

Mark Jackson
Trustee

LIGHT PROJECT PETERBOROUGH

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 MARCH 2021

	Note	2021		2020	
		£	£	£	£
Cash flows from operating activities					
Cash generated from / (absorbed by) operations	14		166,687		26,821
Investing activities					
Purchase of tangible fixed assets		(12,023)		(23,096)	
Net cash used in investment activities			<u>(12,023)</u>		<u>(23,096)</u>
Net increase / (decrease) in cash and cash equivalents			<u>154,664</u>		<u>3,725</u>
Cash and cash equivalents at beginning of year			70,506		66,781
Cash and cash equivalents at end of year			<u><u>225,170</u></u>		<u><u>70,506</u></u>

LIGHT PROJECT PETERBOROUGH

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

Light Project Peterborough is a charitable incorporated organisation registered in England and Wales.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling , which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted general funds are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Designated funds are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects.

Restricted funds are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

LIGHT PROJECT PETERBOROUGH

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Expenditure

Policy for recognition of liabilities is as soon as there is a legal or constructive obligation committing the charity to expenditure.

Expenditure is included on an accruals basis. All costs have been allocated directly to a charitable activity and therefore there are no support costs to allocate between activities.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Computer and equipment	33% straight line
Motor vehicles	20% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

LIGHT PROJECT PETERBOROUGH

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income: donations and legacies

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Regular donations	8,629	-	664	9,293	3,798
One off donations	57,414	-	324	57,738	8,691
Gift aid reclaim	5,583	-	-	5,583	1,042
Church donations	3,537	-	2,344	5,881	6,246
Other donations	37,174	-	10,180	47,354	59,302
	<u>112,337</u>	<u>-</u>	<u>13,512</u>	<u>125,849</u>	<u>79,079</u>

4 Income from charitable activities

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Grants: floating support & hotels work	-	-	370,975	370,975	-
Grants: other	10,000	-	102,906	112,906	122,017
	<u>10,000</u>	<u>-</u>	<u>473,881</u>	<u>483,881</u>	<u>122,017</u>

5 Other income

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Other income	743	-	-	743	462
	<u>743</u>	<u>-</u>	<u>-</u>	<u>743</u>	<u>462</u>

LIGHT PROJECT PETERBOROUGH

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

6 Expenditure on charitable activities

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Salary costs	-	-	143,586	143,586	78,370
Employer's national insurance	-	-	7,965	7,965	3,350
Employer's pension cost	-	-	2,840	2,840	1,501
Recruitment costs	-	-	234	234	230
Other staff related costs	138	-	43	181	982
Direct costs: hotels work	-	-	185,591	185,591	-
Direct costs: floating support	-	-	65,008	65,008	-
Guests expenses	374	-	3,761	4,135	3,335
Direct costs: other	41	-	1,090	1,131	5,973
Volunteer expenses	43	-	181	224	57
Consultancy & project work	80	-	10,956	11,036	9,813
Marketing	462	-	376	838	3,183
Rent	-	-	14,928	14,928	15,000
Rates	-	-	354	354	334
Insurance	1,808	-	435	2,243	1,284
Electricity	-	-	1,277	1,277	2,690
Repairs & renewals	218	-	1,806	2,024	4,554
Cleaning	242	-	373	615	300
Vehicle costs	-	-	3,009	3,009	3,000
Travel & subsistence	110	-	859	969	2,029
Printing, postage & stationery	939	-	246	1,185	1,996
Telephone & internet	-	-	1,866	1,866	1,858
Computer costs	-	-	8,849	8,849	4,708
Accountancy	2,130	-	5,000	7,130	2,676
Consultancy & professional fees	2,679	-	24,807	27,486	6,758
Bank charges	1,502	-	-	1,502	404
Subscriptions	223	-	395	618	505
Other expenses	-	-	-	-	102
Depreciation	-	5,887	-	5,887	1,540
	<u>10,989</u>	<u>5,887</u>	<u>485,835</u>	<u>502,711</u>	<u>156,532</u>

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year. No expenses were reimbursed to trustees during the year.

LIGHT PROJECT PETERBOROUGH

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

8 Staff costs

	2021 £	2020 £
Salaries	143,586	78,370
Social Security costs	7,965	3,350
Pension costs	2,840	1,501
	<u>154,391</u>	<u>83,221</u>
Number of employees		
Average actual number of employees	<u>7</u>	<u>4</u>

The remuneration of key management personnel relates to the Chief Executive and amounts to £40,000 (2020 - £40,000). No employee earned £60,000 p.a. or more.

9 Tangible fixed assets

	Computer equipment £	Motor vehicles £	Total £
Cost			
At 1 April 2020	-	23,096	23,096
Additions	12,023	-	12,023
At 31 March 2021	<u>12,023</u>	<u>23,096</u>	<u>35,119</u>
Depreciation			
At 1 April 2020	-	1,540	1,540
Charge for the year	1,267	4,620	5,887
At 31 March 2021	<u>1,267</u>	<u>6,160</u>	<u>7,427</u>
Net book value			
At 31 March 2021	<u>10,756</u>	<u>16,936</u>	<u>27,692</u>
At 31 March 2020	<u>-</u>	<u>21,556</u>	<u>21,556</u>

All of the fixed assets are used for direct charitable purposes.

10 Debtors

	2021 £	2020 £
Accrued income	140,599	43,735
Prepayments	-	920
	<u>140,599</u>	<u>44,655</u>

LIGHT PROJECT PETERBOROUGH

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

11 Creditors: amounts falling due within one year

	2021	2020
	£	£
Trade creditors	78,276	6,487
Accruals	600	3,227
Deferred income	77,936	-
Taxation and social security	3,177	1,608
Other creditors	658	343
	<u>160,647</u>	<u>11,665</u>

12 Lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments

	2021	2020
	£	£
Expiring within 12 months	<u>-</u>	<u>15,000</u>

A new lease was entered into after the end of the year for rent of £18,492 p.a.

13 Related party transactions

During the year the charity paid rent amounting to £5,000 (2020: £15,000) for the rental of the property used for the Garden House project to Peterborough Cathedral, at which Sarah Brown and Ian Black are members of the Cathedral Chapter.

14 Cash generated from operations

	2021	2020
	£	£
Surplus / (deficit) for the year	107,762	45,026
Adjustments for:		
Depreciation and impairment of tangible fixed assets	5,887	1,540
Movements in working capital:		
(Increase) in debtors	(95,944)	(23,871)
Increase in creditors	71,046	4,126
Increase in deferred income	77,936	-
Cash generated from / (absorbed by) operations	<u>166,687</u>	<u>26,821</u>

LIGHT PROJECT PETERBOROUGH

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

15 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2021 £
Winter night shelter	15,000	51,924	(27,890)	(23,096)	15,938	494	(758)	-	15,674
Homelessness	48,890	71,265	(67,727)	-	52,428	87,373	(85,797)	(12,023)	41,981
Hotels work & floating support	-	-	-	-	-	370,975	(370,975)	-	-
Volunteer support	-	-	-	-	-	6,567	(6,567)	-	-
Chaplaincy	1,350	1,800	(6,835)	3,685	-	1,800	(1,554)	-	246
Move costs	-	-	-	-	-	6,256	(6,256)	-	-
New Garden House	-	-	-	-	-	13,928	(13,928)	-	-
	<u>65,240</u>	<u>124,989</u>	<u>(102,452)</u>	<u>(19,411)</u>	<u>68,366</u>	<u>487,393</u>	<u>(485,835)</u>	<u>(12,023)</u>	<u>57,901</u>

The winter night shelter and homelessness funds are restricted funds set up to receive grants and donations specifically related to the winter and day care provision. It consists of a variety of grants from different organisations as well as many one of private donations and some regular monthly donors. The transfer relates to restricted income spent on fixed assets.

The hotels work and floating support represents funding received for particular projects connected to the homeless work.

Additional funds were received specifically to support a project worker and volunteer coordinator.

Chaplaincy: This is a restricted fund that has been set up to receive grants and donations specifically related to the work of the City Centre Chaplaincy Team. An annual grant from Churches Together in Central Peterborough is a major contributor to this fund. The transfer relates to costs incurred in excess of the restricted funds raised.

The move costs and new Garden House funds represent funding to move premises and investigate feasibility of new accommodation in the longer term.

LIGHT PROJECT PETERBOROUGH

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

16 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2019	Incoming resources	Resources expended	Transfers	Balance at 31 March 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2021 £
Fixed asset fund	-	-	(1,540)	23,096	21,556	-	(5,887)	12,023	27,692
Funding for New Garden House grant	-	-	-	-	-	-	-	7,919	7,919
Property development	-	-	-	-	-	-	-	20,000	20,000
New opportunities fund	-	-	-	-	-	-	-	10,000	10,000
	-	-	(1,540)	23,096	21,556	-	(5,887)	49,942	65,611

The fixed asset fund relates to the book value of fixed assets.

Funding for New Garden House grant represents the contribution required to costs to support a grant to investigate feasibility of new accommodation in the longer term.

The property development fund has been set up to begin to set aside a capital sum for potential future property development.

The new opportunities fund has been set up to ensure funds are available to support a new project that the trustees believe the charity should pursue.

LIGHT PROJECT PETERBOROUGH

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

17 Analysis of net assets between funds

	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds 2021 £	Unrestricted funds £	Designated funds £	Restricted funds £	Total funds 2020 £
Fixed assets	-	27,692	-	27,692	-	21,556	-	21,556
Current assets / (liabilities)	109,302	37,919	57,901	205,122	35,130	-	68,366	103,496
	109,302	65,611	57,901	232,814	35,130	21,556	68,366	125,052